



AEDC
Anchorage Economic
Development Corporation

REAL-TIME JOBS INTELLIGENCE REPORT

Q 2 2 0 2 4



UNIVERSITY of ALASKA
ANCHORAGE™

Sponsored by:

KeyBank

Introduction

The data from the Real-Time Jobs Intelligence Report comes from Lightcast, a service that provides access to labor market data down to the zip code. This report is a snapshot of the Anchorage job market in 2024.

In this report, readers will find information on the types of jobs, education levels, certifications and hard and soft skills that are most sought-after in Anchorage.

This information helps to inform important business decisions, from tech schools using hard data to determine which certification programs are most crucial, businesses using ad duration periods to identify which jobs are easiest to fill, to prospective employees deciding top certificates in which to invest their time and resources.

The appendices supplement this at-a-glance report by extending the top 10 lists to at least the top 50 and including an estimate of median wages.

This report and all data herein were produced by Lightcast a Economics and analytics. The information contained herein was obtained from sources we believe to be reliable. However, we cannot guarantee its accuracy and completeness.

Total Online Job Postings

(Postings active between April 2024- June 2024)

50,542

Representing:

16,559 Unique Job Postings

and:

3,944 Employers



Top 10 Unique Job Openings by SOC Occupation

1. Registered Nurses
2. Secretaries and Administrative Assistants
3. Customer Service Representatives
4. Retail Salesperson
5. Laborers and Freight, Stock, and Material Movers
6. First- Line Supervisors of Retail Sales Workers
7. Fast Food and Counter Workers
8. Heavy and Tractor-Tailer Truck Drivers
9. Janitors and Cleaners
10. First-Line Supervisors of Office Administrative Support Workers



Top Industries Posting Jobs

1. General Medical & Surgical Hospitals
2. Employment Placement Agencies
3. Other General Government Support
4. Temporary Help Services
5. Engineering Services
6. Elementary & Secondary Schools
7. Engineering Services
8. Offices of Physicians (except Mental Health Specialists)
9. Elementary and Secondary Schools
10. Full-Service Restaurants



Top 10 Openings by Job Title

1. Administrative Assistant
2. Customer Service Representative
3. Registered Nurses
4. Project Managers
5. CDL-A Truck Drivers
6. Delivery Drivers
7. Housekeepers
8. Dishwashers
9. Sales Associates
10. Baristas



Advertised Salary & Wage Trends

In Q2, there were 9,245 advertised salary observations
(56% of the 16,559 unique postings)

Advertised Salary

There are 9,245 advertised salary observations (56% of the 16,559 matching postings).

\$58.0K
Median Advertised Salary



Advertised Wage Trend

▼3.3% Jan 2024 – Jun 2024
\$58.5k Median



Top 10 employers with the most unique job postings

1. Providence
2. State of Alaska
3. Anchorage School District
4. Municipality of Anchorage
5. Southcentral Foundation
6. Alaska Regional Hospital
7. Alaska Native Tribal Health Consortium
8. Alaska Housing Finance Corporation (AHFC)
9. Kroger
10. NANA Regional Corporation



AEDC
Anchorage Economic
Development Corporation



Top 10 Posted Qualifications

1. Valid Driver's License
2. Registered Nurse (RN)
3. Basic Life Support (BLS)
4. Cardiopulmonary Resuscitation
5. Advanced Cardiac Life Support
6. Food Handler's Card
7. Security Clearance
8. First Aid Certification
9. Basic Cardiac Life Support
10. American Red Cross (ARC)

Other high demand certifications:

Commercial Driver's License (CDL)

Teaching Certificate

Pediatric Advanced Life Support (PALS)

Nurse Practitioner (ARFN-CNP)

SerSafe Certification



Top 10 Specialized Skills

1. Project Management
2. Auditing
3. Accounting
4. Nursing
5. Merchandising
6. Marketing
7. Warehousing
8. Construction
9. Data Entry
10. Finance



AEDC
Anchorage Economic
Development Corporation



Top 10 Common Skills

1. Communication
2. Customer Service
3. Management
4. Operations
5. Detailed Oriented
6. Leadership
7. Sales
8. Problem Solving
9. Writing
10. Planning



Top 10 Software Skills

1. Microsoft Office
2. Microsoft Excel
3. Microsoft Outlook
4. Microsoft PowerPoint
5. Microsoft Word
6. Spreadsheets
7. Operating Systems
8. Microsoft Access
9. SQL (Programming Language)
10. Microsoft Sharepoint



What levels of education are Anchorage employers looking for?

9,057

No Education Listed

4,080

High school diploma or equivalent

3,092

Bachelor's degree

1,049

Associate's degree

1,007

Master's degree

420

Doctoral or professional degree



AEDC
Anchorage Economic
Development Corporation

Data Notes

It is important to note that job postings are not necessarily the same as job vacancies; there is a correlation, but many recruitment practices make it an imperfect relationship. Job postings are a measure of recruitment marketing by employers purportedly looking to fill job vacancies.

The methodology used to obtain job advertisements from publicly available online job boards and company websites is based on Lightcast advanced scraping technology. Once Lightcast identifies an online site as a valid source of employment opportunities, a dedicated spider is programmed, tested, and activated. The spider visits the site regularly and pulls job information for all jobs posted; the information is then stored in a database. The sites with the newest jobs or with the highest frequency of change in postings are visited most frequently. Lightcast currently scrapes more than 65,000 sites worldwide.

Lightcast's database is a full reflection of job listings posted across the Internet, as such robust processes are required to identify and remove duplicate listings. Lightcast applies a unique two-step approach to deduplication that results in up to 80% of all jobs we collect being deduplicated.

The first step: On a source-level basis, we use intelligence contained within the scraping spiders to identify a new advertisement for that source. The spiders refrain from collecting advertisements that have previously been aggregated.

The second step: As the same new advertisement can be found across multiple sources. We use normalized fields including job title, company, location and check to see if these fields have been used in new advertisements found in another source. This is checked across 60 days of data to identify duplicates.

To illustrate 'step two', here is an example: if there is a job for a Marketing Specialist at Google posted for the first time on March 1st, Lightcast considers this as the 'original posting' then for the next 60 days Lightcast considers any advertisements found as duplicates. In theory, if Google posts the same ad every day for the entire year on different sources Lightcast will count it 6 times.

Once postings are collected, Lightcast technologies parse, extract, and code dozens of data elements including the following: Lightcast job title, Occupation, Company, detailed data about the specific skills, educational credentials, certifications, experience levels, and work activities required for a specific job, as well as data about salary, number of openings, and job type. The high-level of detail enables users to look beyond summary statistics to discover specific skills in demand and skills that job seekers can identify and acquire if needed.

Source: analyst.lightcast.io . Copyright 2024 Lightcast, Economics & Analytics, All rights Reserved.

Top Postings by Occupation

Occupation (SOC)	Total Postings
Registered Nurses	3,417
Retail Salespersons	1,731
Secretaries and Administrative Assistants, Except Legal, Medical, and Executive	1,654
Customer Service Representatives	1,560
Laborers and Freight, Stock, and Material Movers, Hand	1,022
Fast Food and Counter Workers	990
First-Line Supervisors of Retail Sales Workers	859
Janitors and Cleaners, Except Maids and Housekeeping Cleaners	538
First-Line Supervisors of Office and Administrative Support Workers	533
Home Health and Personal Care Aides	528
Heavy and Tractor-Trailer Truck Drivers	523
General and Operations Managers	518
Managers, All Other	488
Maintenance and Repair Workers, General	482
Computer User Support Specialists	449
Security Guards	430
Maids and Housekeeping Cleaners	412
Cashiers	409
Medical and Health Services Managers	404
Food Service Managers	394
Sales Representatives, Wholesale and Manufacturing, Except Technical and Scientific Products	393
Driver/Sales Workers	392
Financial Managers	391
Health Technologists and Technicians, All Other	354
Merchandise Displayers and Window Trimmers	348
Sales Representatives of Services, Except Advertising, Insurance, Financial Services, and Travel	340
Project Management Specialists	321

Top Postings by Occupation, continued

Bookkeeping, Accounting, and Auditing Clerks	318
Dining Room and Cafeteria Attendants and Bartender Helpers	303
Receptionists and Information Clerks	289
Medical Assistants	286
Hotel, Motel, and Resort Desk Clerks	277
Accountants and Auditors	276
Cardiovascular Technologists and Technicians	266
Civil Engineers	262
Automotive Service Technicians and Mechanics	260
Human Resources Specialists	256
Computer Occupations, All Other	249
Child, Family, and School Social Workers	243
Production, Planning, and Expediting Clerks	234
Landscaping and Groundskeeping Workers	233
Dishwashers	221
Data Scientists	216
Office Clerks, General	213
Cooks, Restaurant	210
Nurse Practitioners	196
Aircraft Mechanics and Service Technicians	196
Construction Laborers	186
Waiters and Waitresses	166
Software Developers	123

Top Postings by Employer

Company	Total Postings
Providence	2,351
Anchorage School District	1,419
State Of Alaska	1,261
Kroger	1,012
Alaska Regional Hospital	945
Npower (Nonprofit)	757
Municipality of Anchorage	683
NANA Regional Corporation	591
Lowe's	537
United States Department of the Treasury	477
University of Alaska	357
Southcentral Foundation	354
Walgreens Boots Alliance	345
HCA Healthcare	305
Alyeska Resort	289
United States Department of Transportation	284
Vons Co	280
McDonald's	268
Alaska Native Tribal Health Consortium	263
Alaska Housing Finance Corporation (Ahfc)	206
Builders FirstSource	206
Alaska Club	198
Prestige Care	184
Safeway	178
NES Fircroft	164
Cook Inlet Tribal Council	160
Ironside Human Resources	147
Providence St. Joseph Health	141
ConocoPhillips	129
TDL Staffing	125
Andronico's Community Markets	125

Top Postings by Employer, continued

Bering Straits Native Corporation	123
Bass Pro Shops	122
GCI Communication Corp	119
Global Credit Union	113
Nms Agency	106
First National Bank Alaska	102
United States Department of Veterans Affairs	102
United States Department of Defense	100
Arctic Slope Regional Corporation	97
Denali Universal Services	88
Cross Country Healthcare	87
Opti Staffing Group	86
Trident Seafoods	86
CompHealth	85
Universal Health Services	84
Renaissance	73
Outlier	65
Calista Corporation	61
Cengage Learning	47

Appendix D: Postings by Specialized Skill

Skills	Postings
Project Management	1,025
Auditing	953
Accounting	932
Nursing	862
Merchandising	802
Marketing	657
Warehousing	650
Construction	631
Data Entry	608
Finance	568
Invoicing	548
Billing	513
Office Equipment	485
Curriculum Development	482
Workflow Management	466
Selling Techniques	454
Restaurant Operation	444
Housekeeping	425
Purchasing	409
Administrative Support	405
Effective Communication	404
Medical Records	375
Inventory Management	367
Social Work	360
Cash Handling	348
Food Safety And Sanitation	346
Procurement	345
Performance Appraisal	343
Product Knowledge	324

Postings by Specialized Skill, continued

Financial Statements	319
Cash Register	318
Computer Science	315
Oil And Gas	313
Data Analysis	306
Machinery	304
General Mathematics	301
Forklift Truck	289
Accounts Payable	288
Mental Health	285
Food Services	279
Psychology	272
Customer Relationship Management	248
Display Devices	231
Rehabilitation	222
Treatment Planning	220
Mopping	220
Food Preparation	217
Electronic Medical Record	215
Process Improvement	213
Accounts Receivable	211

Appendix E: Postings by Common Skill

Skills	Postings
Communication	5,260
Customer Service	4,191
Management	3,897
Operations	2,761
Detail Oriented	2,193
Leadership	2,145
Sales	2,133
Problem Solving	1,723
Writing	1,717
Planning	1,702
Microsoft Office	1,445
English Language	1,418
Coordinating	1,415
Microsoft Excel	1,313
Interpersonal Communications	1,305
Lifting Ability	1,268
Research	1,247
Good Driving Record	1,200
Professionalism	1,193
Organizational Skills	1,071
Scheduling	1,068
Time Management	1,009
Verbal Communication Skills	997
Computer Literacy	975
Multitasking	969
Microsoft Outlook	928
Self-Motivation	881
Teamwork	870
Presentations	812

Postings by Common Skill, continued

Accountability	790
Prioritization	776
Troubleshooting (Problem Solving)	772
Ethical Standards And Conduct	770
Decision Making	759
Cleanliness	653
Mathematics	651
Administrative Functions	633
Microsoft PowerPoint	557
Ability To Meet Deadlines	552
Innovation	545
Clerical Works	540
Filing	523
Coaching	488
Budgeting	482
Positivity	469
Mentorship	464
Strong Work Ethic	463
Teaching	457
Quality Assurance	453
Loading And Unloading	452

Appendix F: Postings by Software Skill

Skills	Postings
Microsoft Office	1,445
Microsoft Excel	1,313
Microsoft Outlook	928
Microsoft PowerPoint	557
Microsoft Word	439
Spreadsheets	312
Operating Systems	202
Microsoft Access	149
SQL (Programming Language)	129
Microsoft SharePoint	128
SAP Applications	118
AutoCAD	111
Accounting Software	110
Dashboard	89
Network Management System	87
Application Programming Interface (API)	86
Salesforce	84
Microsoft Teams	80
Microsoft Windows	76
Inventory Management System	75
QuickBooks (Accounting Software)	74
Zoom (Video Conferencing Tool)	72
Geographic Information Systems	72
Project Management Software	71
Python (Programming Language)	69
Google Workspace	69
Epic EMR	65
Power BI	63
Java (Programming Language)	61
Business Software	60

Postings by Software Skill, continued

Deltek Costpoint	59
Database Software	53
JavaScript (Programming Language)	51
Active Directory	51
Enterprise Application Software	47
Microsoft Office 365	47
Firewall	46
Design Software	45
Microsoft Azure	44
Database Application	44
HyperText Markup Language (HTML)	43
Human Resources Information System (HRIS)	41
Software Systems	41
ArcGIS (GIS Software)	40
Tableau (Business Intelligence Software)	40
Database Systems	39
Primavera (Software)	39
Linux	38
Microsoft Project	37
Applicant Tracking Systems	35

Appendix G: Postings by Qualification

Qualification	Postings with Qualification
Valid Driver's License	2,851
Registered Nurse (RN)	973
Basic Life Support (BLS) Certification	817
Cardiopulmonary Resuscitation (CPR) Certification	321
Advanced Cardiovascular Life Support (ACLS) Certification	276
Food Handler's Card	249
Security Clearance	230
First Aid Certification	226
Basic Cardiac Life Support	186
American Red Cross (ARC) Certification	181
Commercial Driver's License (CDL)	172
Teaching Certificate	131
Pediatric Advanced Life Support (PALS)	129
Nurse Practitioner (APRN-CNP)	119
ServSafe Certification	105
Licensed Practical Nurse (LPN)	99
Certified Nursing Assistant (CNA)	97
Board Certified/Board Eligible	95
American Registry Of Radiologic Technologists (ARRT) Certified	82
Project Management Professional Certification	77
Licensed Clinical Social Worker (LCSW)	71
Professional Engineer (PE) License	71
CDL Class A License	70
Secret Clearance	70
Licensed Professional Counselor (LPC)	65
Neonatal Resuscitation Program Certification (NRP)	62
Automotive Service Excellence (ASE) Certification	58
Automated External Defibrillator (AED) Certification	55
Certified Accounting Technician	55
Engineer in Training	54
Certified Medical Assistant (CMA)	52
Forklift Certification	51
Advanced Trauma Life Support (ATLS)	50
Airframe & Powerplant (A&P) Certificate	48

Postings by Qualification, continued

Certified Public Accountant	48
CDL Class B License	47
Advanced Life Support	46
Professional in Human Resources	44
Certified Pharmacy Technician	41
30-Hour OSHA General Industry Card	40
Top Secret-Sensitive Compartmented Information (TS/SCI Clearance)	40
Licensed Marriage And Family Therapist (LMFT)	39
Emergency Medical Technician (EMT)	37
Registered Pharmacist (RPh)	37
SHRM-CP (Society for Human Resource Management Certified Professional)	36
SHRM-SCP (Society for Human Resource Management Senior Certified Professional)	30
Drug Enforcement Agency (DEA) License	30
Senior Professional In Human Resources	29
Critical Care Registered Nurse (CCRN)	26
Certificate Of Clinical Competence In Speech-Language Pathology (CCC-SLP)	25

Thank You to our Diamond Investors



AEDC
Anchorage Economic
Development Corporation

510 L Street Suite 603, Anchorage, AK 99501

907-258-3700 - www.aedcweb.com

development@aedcweb.com